



# PNAQ Inc.

## Calendar of Events 2010



| Date              | Item & Topic  | Venue                         | Contact                         |
|-------------------|---|-------------------------------|---------------------------------|
| <b>Feb</b><br>1   | Newsletter items to Newsletter Editor<br>(Welcome to incoming committee,<br>preview to the year - D&SW Seminar<br>Promo item) |                               | Linda Spitzer                   |
| 16                | Management Committee Meeting<br>6.00pm  | TPCH                          | Jenny Ashton                    |
| 20                | General Meeting / Educational Forum<br><b>Anaesthetic/Recovery</b>  | Wesley<br>Education<br>Centre | Jenny Ashton<br>Sonya Vargas    |
| <b>March</b><br>1 | Newsletter items to Newsletter Editor<br>(Sunshine Coast Branch)  |                               | Linda Spitzer                   |
| 5-6               | Downs & South West Conference<br>'Talkin about your generation'   | Cultural Cntr<br>Highfields   | Barbara<br>Dearling             |
| 16                | Management Committee Meeting 6.00pm   | PNAQ<br>Office                | Jenny Ashton                    |
| <b>April</b><br>1 | Newsletter items to Newsletter Editor<br>(Downs & South West Branch)  |                               | Linda Spitzer                   |
| 17                | General Meeting / Educational Forum<br>'Professional Perioperative Practice'  | Wesley<br>Education<br>Centre | Jenny Ashton<br>Sonya Vargas    |
| 20                | Management Committee Meeting 6.00pm   | PNAQ<br>Office                | Jenny Ashton                    |
| 30                | Abstracts for 2010 State Conference<br>due  |                               | Anne Maree<br>Allanson          |
| <b>May</b><br>1   | Newsletter items to Newsletter Editor<br>(Far Northern Branch)  |                               | Linda Spitzer                   |
| 11                | Management Committee Meeting 6.00pm   | TPCH                          | Jenny Ashton                    |
| 18                | Strategic Planning Meeting (State &<br>Branches)  | Perth                         | Jenny Ashton                    |
| 19-22             | ACORN 14th National Conference  | Perth                         | ACORN                           |
| 29                | General Meeting / Educational Forum<br>'Anaesthetic Crisis Management'  | Redcliffe<br>Hospital         | Jenny Ashton<br>Michelle Wyland |
| <b>June</b><br>1  | Newsletter items to Newsletter Editor<br>(Capricornia Branch)<br><b>2010 PNAQ Membership drive<br/>commences</b>              |                               | Linda Spitzer                   |
| 15                | Management Committee Meeting 6.00pm   | PNAQ<br>Office                | Jenny Ashton                    |
| <b>July</b><br>1  | Newsletter items to Newsletter Editor<br>(Northern Branch & Wide Bay Branch<br>Conference Promo)                              |                               | Linda Spitzer                   |
| 13                | Management Committee Meeting 6.00pm   | TPCH                          | Jenny Ashton                    |
| 24                | General Meeting / Educational Forum<br><b>Women's Health Forum</b>  | Wesley<br>Education<br>Centre | Jenny Ashton<br>Sonya Vargas    |
| 31                | <b>Wide Bay Branch Conference</b><br>General Meeting  | Marybor-<br>ough              | Jane Bartley<br>Jenny Ashton    |
| 31                | <b>Research Grant Applications Open</b>   |                               | Sonya Osborne                   |

| Date             | Item & Topic  | Venue   | Contact                            |
|------------------|---|---|------------------------------------|
| <b>Aug</b><br>1  | Newsletter items to Newsletter Editor<br>(Mackay Branch)  |   | Linda Spitzer                      |
| 17               | Management Committee Meeting 6.00pm   | PNAQ<br>Office  | Jenny Ashton                       |
| 21               | <b>Far Northern Branch Conference</b><br>General Meeting  | Cairns  | Julie Forster<br>Jenny Ashton      |
| <b>31</b>        | <b>PNAQ Recognitions due (Awards<br/>Submissions, Life membership Nomi-<br/>nation)</b><br><br><b>2010 Membership drive concludes—<br/>Final date to be an active member for<br/>attendance at 2010 PNAQ State Con-<br/>ference &amp; AGM</b>           |   | Stephen Born &<br>Secretariat      |
| <b>Sept</b><br>1 | Newsletter items to Newsletter Editor<br>(Northern Branch & Wide Bay Branch<br>Conference)  |   | Linda Spitzer                      |
| 4                | General Meeting / Educational Forum<br><b>All things Urology</b>  | Wesley<br>Education<br>Centre                         | Jenny Ashton<br>Sonya Vargas       |
| 17               | <b>Branch items to note</b><br><br>●Branch 2010 Presidents' reports to<br>State for inclusion in 2010 PNAQ Inc<br>Annual Report<br><br>●Branch Annual Reports, Audited<br>Financial Statements and Office Bear-<br>ers Notification to State Branch due |   | Stephen Born &<br>Secretariat      |
| 21               | Management Committee Meeting 6.00pm   | PNAQ<br>Office  | Jenny Ashton                       |
| 30               | <b>Research Grant Applications Close</b>  |   | Sonya Osborne                      |
| <b>Oct</b><br>1  | Newsletter items to Newsletter Editor<br>(Promo 2010 Conference Issue)  |   | Linda Spitzer                      |
| 12               | National Perioperative Nurses Day   |   |                                    |
| 12               | Management Committee Meeting 6.00pm   | TPCH  | Jenny Ashton                       |
| <b>14—16</b>     | <b>PNAQ Inc State Conference</b>  | <b>Royal<br/>Pines<br/>Resort-<br/>Gold<br/>Coast</b> | A M Allanson                       |
| 15               | PNAQ Inc Annual General Meeting   |   | Jenny Ashton                       |
| 15               | Strategic Planning Meeting (State &<br>Branches)  |   | Jenny Ashton /<br>Brigid Gillespie |
| <b>Nov</b><br>13 | General Meeting / Educational Forum<br>'All Things Paediatric'  | RCH   | Brigid Gillespie<br>Jenny Ashton   |
| 13               | Management Committee Meeting  | RCH   | Brigid Gillespie                   |
| <b>Dec</b><br>1  | Newsletter items to Newsletter Editor<br>(Christmas Issue)  |   | Linda Spitzer                      |
| 4                | Management Committee Meeting 9.00am   | PNAQ<br>Office  | Brigid Gillespie                   |
| 7                | Management Committee Debrief &<br>Dinner  |   |                                    |

### 2010 Management & Committee Support Roles

Email for all: [pnaq@pnaq.net.au](mailto:pnaq@pnaq.net.au)

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|--|--|--|
| <b>President:</b><br>Jenny Ashton (W) 07 3636 1486   | <b>ACORN Representative:</b><br>Ruth Melville (W) 07 5470 6775<br>(M) 0404 026 395 | <b>Education Assistant</b><br>Angela Lock (W) 07 3840 8347           |
| <b>President Elect / Country Liaison</b><br>Brigid Gillespie (W) 07 5552 9718  | <b>Conference Convenors:</b><br>Anne Maree Allanson (W) 07 3883 7836               | <b>Research Chair:</b><br>Sonya Osborne (W) 07 3636 8740             |
| <b>Secretary / Assistant Web Page &amp; Country Liaison</b><br><b>Co-ordinator:</b><br>Stephen Born (M) 0407 626 587 | Allison Kielczewski (M) 0439 738 935   | <b>Web Page Co-ordinator:</b><br>Kim Carr (M) 0414 830 823           |
| <b>Treasurer:</b><br>Joy Jensen (W) 07 3883 7836   | <b>Newsletter Editor:</b><br>Linda Spitzer (W) 07 3232 6521                        | <b>Archiving Officer</b><br>Lynette Hill (W) 07 3232 7341            |
| <b>ACORN Director:</b><br>Ailsa Gillett (M) 0412 518 783   | <b>Education Chair:</b><br>Sonya Vargas (W) 07 3232 7341                           | <b>Assistant Archiving Officer</b><br>Judith Hewett (H) 07 5441 2838 |

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General Meetings & Education Forums are open to all Perioperative Nurses